



# The Rotary Foundation – Rotary District 6060 District Matching Grant Application

*Please print or type all information.*

**1. Rotary Club of**

CLUB NAME

ROTARY YEAR

**2. Describe the project, its location, and its objectives.**

ESTIMATED START DATE OF PROJECT

ESTIMATED COMPLETION DATE

**3. Describe how the project will benefit the community and/or improve the lives of the less fortunate.**

**4. Describe the non-financial contributions of the host club.**

**5. Describe the non-financial contributions of the District 6060 sponsor club.**

**6. Project Contacts — One Rotarian from the host club and one from the sponsor club must be listed who will provide oversight and management of the project funds.**

SPONSOR CLUB CONTACT NAME

ROTARY POSITION / TITLE

ADDRESS

TELEPHONE

FAX

EMAIL

HOST CLUB CONTACT NAME

ROTARY POSITION / TITLE

ADDRESS

TELEPHONE

FAX

EMAIL

7. How will the host and sponsor clubs publicize this project? NOTE: Use of the Rotary Wheel MUST be accompanied by the names of the participating clubs.

8. Cooperating Organizations — If the project involves a cooperating organization, please provide the name of the organization below and attach a Memorandum of Understanding stating the roles of all involved and signed by a representative of the organization and the Host and Sponsor Club Contacts. *By signing this application, the Rotarian sponsors endorse the organization as reputable, responsible, registered with the project country, and acting within the laws of the project country.*

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NAME OF COOPERATING ORGANIZATION

9. Budget — Please include a complete, detailed, and itemized budget for the entire project. Supporting documentation utilized for the development of this budget may be requested. Include pro-forma invoices for equipment costing over US \$300 that will be purchased through this grant.

Total US\$ \_\_\_\_\_

10. Authorization — All Rotary clubs/districts involved in this project are responsible to The Rotary Foundation for the conduct of the project and for reporting on it. *The signatures on the application confirm that the sponsors understand and accept the responsibility. The signatures of the sponsors also affirms that all information in this application is true and accurate, to the best of their knowledge.*

Club President for Rotary year \_\_\_\_\_ of the Rotary Club of \_\_\_\_\_  
I hereby affirm that the club has voted to undertake this project as an activity of the club.

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NAME (PLEASE PRINT)

SIGNATURE

DATE

11. District Governor Approval — As governor of District 6060, I hereby affirm the use of US\$ \_\_\_\_\_ from the D6060 District Grant # \_\_\_\_\_ for this project.

District Governor

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NAME

YEAR

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SIGNATURE

DATE

## **International Grant Checklist**

- \_\_\_\_\_ The Sponsor Club Contact on this grant is the grant writer who has attended the Club Qualification Training and has signed the Club's Memorandum of Understanding.
- \_\_\_\_\_ This project is totally, or at least primarily, sponsored by the Rotary Club—we are not simply funding the project of another organization. No funds will be paid directly to another charitable organization.
- \_\_\_\_\_ No funds will be utilized to support travel expenses, salaries, administrative or other overhead costs, or the operational costs of another organization.
- \_\_\_\_\_ Work on the project will not begin until the matching grant is received from the District.
- \_\_\_\_\_ The project will be completed, and the report filed, by the deadline of 12 months from fund disbursement.
- \_\_\_\_\_ The sponsor club will publicly identify the project as Rotary-sponsored.
- \_\_\_\_\_ The project addresses the following Area(s) of Focus: \_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_ No funds from this grant will be used to directly benefit a Rotarian or any Rotary employee, including those employed by a club, district, Rotary International, or any other Rotary entity.
- \_\_\_\_\_ No funds from this grant will be used to directly benefit a relative, including spouses and children-in-law of any Rotarian or Rotary employee as defined above.
- \_\_\_\_\_ This project will be reported in Rotary Club Central.
- \_\_\_\_\_ A signed Memorandum of Understanding between the Sponsor Club and Host Club and any Cooperating Organization is included with the application.

**Email completed application to:  
Linda Puchbauer  
District Rotary Foundation Chair**

**Email to:  
linda.rotary6060@gmail.com**