

CAP Grant Rules and Regulations

1. To be eligible to submit a CAP Grant application, the Club President-Elect and Club Grants Coordinator must have completed the Club Qualification Training, and one of those individuals must be the primary contact for the project.
2. To be eligible to submit a CAP Grant application, the current year's CAP grant project(s) must be completely documented in Rotary Club Central by the June 15 submission deadline.
3. The Grant cannot be used to fund existing projects, a project may be repeated only two times as a CAP Grant Project, and the same community organization can benefit only three times.
4. Projects must not fund activities primarily sponsored by another organization or fund operation expenses of another organization.
5. Projects must not directly benefit a Rotarian; an employee of a club, district or other Rotary entity or of Rotary International; or a spouse, lineal descendant, spouse of a lineal descendant, or ancestor of any living Rotarian or Rotary employees.
6. Project funds may not be used for travel, salaries, or other administrative overhead costs.
7. Projects must be Rotary-sponsored and publicly identified as such. However, project I signage cannot exceed \$500.
8. Projects must not involve liability on the part of Rotary International or its Foundation, or Rotary District 6060 except to provide the amount of the grant.
9. Project funds may not be used to reimburse applicants for projects already initiated or completed.
10. Funds may not be used to purchase land or buildings, or to construct substantial buildings. Funds must be used in compliance with the Foundation's policies on construction and renovation.
11. Project funds cannot be used to fund the on-going projects of a Rotary club or district.
12. Projects that receive CAP funds must be of a short-term nature with the expectation that they will be completed within 4-5 months of initiation. A final report is due within 60 days of completion, or no later than February 28, 2021.

13. Project sponsors must agree to work within the Trustee-established Stewardship Guidelines as agreed to in the Club Qualification Memorandum of Understanding.
14. Projects should address a local community need or one of the Rotary Foundation Areas of Focus: supporting education, fighting disease, providing clean water, saving mothers and children, growing local economies, and promoting peace.
15. The club may identify the scope of the project cost. The Club must contribute at least one-half of the funding; with a matching grant of up to \$1,000 provided by the District Grant.
16. CAP grant projects from previous years and any overdue Foundation projects and reports must be completed, with the files closed, prior to applying for a new CAP grant.

Application Deadline for 2020-21 Rotary year is June 15, 2020.

Mail completed applications to:
Stephanie Gremminger
17225 Pleasant View Drive
Ste. Genevieve, MO 63670

OR Email to: rotary6060capgrants@gmail.com
(Emailing electronic version is preferred.)